



**Minutes for the Meeting of CROSCOMBE PARISH COUNCIL
held online on Wednesday 15th September at 7.00pm**

Note: 2 members of the public identified themselves as participating.

1. **Election of Chairman** Resolved: Cllr Mick Rogers elected. Verbal acceptance of office given, formal written record of Acceptance of Office to be submitted at meeting of 7th Oct following Cllr Roger's mandatory self isolation under Covid-19 regulations.
2. **Election of Deputy Chairman** Resolved: Cllr Claire Sully elected as Deputy Chairman (no formal acceptance of office required)
3. **Apologies for absence** none
4. **Absent** none
5. **Declarations of Interest** none
6. **County and District Councillor Reports** none
7. **Minutes of Extraordinary Meeting held on 26th August 2020** Resolved: minutes inaccurate and unrepresentative proceedings and the requested agenda. To remain unsigned.
8. **Resignation of Clerk** no resolution
9. **Resignation of Councillors** Resolved 1: Vote of thanks for service to community
Resolved 2: To receive applications for co-option with a view to filling vacancies at October PCM, subject to no election being called.
10. **Freedom of Information requests** Resolved: Cllr Morris to be lead for FoI matters.
11. **Data Protection matters** Resolved 1: Cllr Sully to be lead for DPA/GDPR matters.
Resolved 2: to review and draft remedial Data Protection policy rectifying deficiencies.
12. **Complaints** Resolved: Cllr Rogers to lead for complaints matters.
13. **Adoption of policies** Resolved to adopt:
 - 13(a) Staff Disciplinary Procedures
 - 13(b) Staff Grievance Procedures
 - 13(c) Staff Remuneration Policy
 - 13(d) Co-Option Procedure
 - 13(e) Information Retention & Destruction Policy
14. **Recruiting of Temporary Clerk** Resolution 1: to adopt associated documentation and advertise post.
Resolution 2: Cllr Morris to lead on process.
Resolution 3: to establish a staffing committee, with co-opted members.
15. **Planning Matters:**



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15.1 Ministry of Houses, Communities & Local Government White Paper "Planning for the Future" Awareness only.

15.2 Applications validated by MDC since last meeting:

15.2(a) Awareness of 2018/1754/LBC and 2020/1538/APP Gemini House

15.2(b) 2020/1644/OTS Land North of Fayreway (colloquially known as "Morgans Field") outline planning application for access matters. Resolved: to recommend refusal on same grounds as previous application, and Highway safety and Sustainability aspects of proposed vehicle access.

Meeting concluded at 7.50pm due to loss of network connectivity with Chairman, and consequent non-quorum.

MR Rogers
7-10-20