

# **MINUTES OF CROSCOMBE PARISH COUNCIL**

**HELD REMOTELY ON  
WEDNESDAY 18TH NOVEMBER 2020, 7:30PM**

**PRESENT:** Cllrs G Parker; S Fawcett-Fice; J Cansdale; M Rogers; C Sully.  
**IN ATTENDANCE:** G Pettitt (Parish Clerk); .

## **01. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN**

Cllr Dyer-Gibbins & Cllr Morris.

**RESOLVED:** Proposed Cllr Rogers; 2<sup>nd</sup> Cllr Parker To approve the reasons given for Members' absence.

## **02. DECLARATIONS OF INTEREST**

- 2.1 Cllr Parker cited an interest in an item to be discussed under item 03. The Planning Application relates to a tree at her property.
- 2.2 There were no requests for dispensation
- 2.3 There were no grants for dispensation

## **03. CHAIR'S ANNOUNCEMENTS**

Cllr Rogers brought Planning Application 2020/2326/TCA to the meeting. It had arrived too late to be included in the Agenda, but required viewing before the next Full Council.

**RESOLVED:** Proposed Cllr Rogers; 2<sup>nd</sup> Cllr Cansdale; **To approve the Application.**

## **04. PUBLIC QUESTION TIME**

There was one member of the public present. No questions were asked

05. Noted there was no Agenda item 05

## **06. LOCAL AUTHORITY REPORTS**

- **Avon & Somerset Police:** No report. Cllr Sully to contact Shepton PCSO to clarify who the Croscombe contact is
- **Somerset County Councillors:** No report
- **Mendip District Councillors:** Report from Cllr Nigel Hewitt-Cooper noted and his apologies for non attendance. Noted that COVID 19 situation had worsened

## 07. MINUTES OF CROSCOMBE PARISH COUNCIL HELD WEDNESDAY 14TH OCTOBER 2020

**Noted:** 'Cllr Fice-Fawcett' should read 'Cllr Fawcett-Fice'

**Noted:** The new Flood Advisory Ctte was not defined as such. Item 9; pg 2 'The recent flooding in the village was held up as a positive example of where an advisory committee to review village emergency flood planning was urgently needed.' should read 'The recent flooding in the village was held up as a positive example of where the council could review village emergency flood planning and was urgently needed. **Resolved: To establish a committee and decide upon its best working structure'**

**RESOLVED:** To confirm and sign as a true record the minutes of the Council held at 7:30pm on October 14<sup>th</sup> 2020 with the above amendments

## 08. REPORTS

### • **Advisory Flooding Committee**

- Cllrs Parker and Cansdale met with 6 members of the public - discussed the best structure for the group, two sets of Terms of Reference were drawn up. The group's preferred structure being that of a Committee rather than an Advisory Committee. The group is preparing to meet Andy Lambart of Somerset County Council, the Lead Local Flood Authority; is reviewing the 2016 Flood Plan; and two members have prepared a mind map. The group will circulate Terms of Reference for the next Full Council.

**RESOLVED:** Cllr Rogers proposed; Cllr Fawcett-Fice 2<sup>nd</sup> **That a Flood Committee be established.**

### • **Communications & Community Engagement Committee**

- Cllr Sully reported that the group created a Vision Statement defining Digital and non-digital communications. The group's preferred option is not to work within a Committee structure. Consideration is being given to a village email system, possibly via Mail Chimp

**RESOLVED:** Proposed Cllr Fawcett-Fice; 2<sup>nd</sup> Cllr Cansdale **To appoint Cllr Sully as Communications Lead**

**RESOLVED:** Proposed Cllr Rogers; 2<sup>nd</sup> Cllr Fawcett-Fice **To disband the Communications and Community Engagement Committee.**

### • **Staffing Committee**

- Cllr Fawcett-Fice welcomed Gill Pettitt as the new Parish Clerk. The Staffing Terms of Reference will be made available before the next Full Council.

### • **Clerk**

- Gill Pettitt asked for members' communication preferences re volume of emails - left to her discretion. Finance need signatories established before bank a/c access regained. Parish Online, an OS map system used to manage planning applications and etc. discussed; Cllr Sully will attend a demo to assess benefit for CPC.

**09. LOCAL AUTHORITY REORGANISATION**

**RESOLVED:** Proposed Cllr Fawcett-Fice; 2<sup>nd</sup> Cllr Parker To agree to engage with process as a part of an alliance of local / rural Parishes and participate in negotiating with the Unitary Authority to become a Local Community Network of local / rural Parishes

**10. Freedom of the Village of Croscombe Award**

After some discussion this item was referred back to the December Full Council meeting for further information including costs, process, candidates and community consultation.

**11. THE WAY FORWARD** deferred

**12. RIGHT TO ROAM LAWS** deferred

**13. APPOINTMENT OF RESPONSIBLE FINANCE OFFICER**

**RESOLVED:** Proposed Cllr Rogers; 2<sup>nd</sup> Cansdale To Appoint the Parish Clerk, Gill Pettitt as Responsible Finance Officer

**RESOLVED:** Proposed Cllr Fawcett-Fice; 2<sup>nd</sup> Cllr Parker: To appoint the Council Chair and Vice Chair as CPC bank signatories and that the Authorised Signatories in the current mandate, for the accounts detailed in section 1.3 of the NatWest Business Banking Universal Mandate, be changed in accordance with section Authorised Signatories. And the current mandate will continue as amended.

**14. CLIMATE EMERGENCY**


**RESOLVED:** Proposed Cllr Fawcett-Fice; 2<sup>nd</sup> Cllr Rogers To draw up a bid for the Somerset County Council Climate Fund for installing electric car charge points in the village and for a feasibility study into a shared community electric car. To be actioned by Cllrs Fawcett-Fice and Sully

**15. REVIEW MEETING DATES**

The next meeting will be Thursday 10 December 2020, if restrictions allow - in the village hall, otherwise it will be held remotely.

Future meetings will be held on the 2<sup>nd</sup> Thursday of each month to be reviewed in 6 months.

CLOSE

Signed ..........

Date .....21/12/20.....