

MINUTES OF CROSCOMBE PARISH COUNCIL FULL COUNCIL INFORMAL MEETING

HELD AT THE OLD SCHOOL HOUSE ON
WEDNESDAY 2 September 2021, 7:30PM

PRESENT: Cllrs G Parker; J Cansdale; M Rogers; C Sully.

IN ATTENDANCE: G Pettitt (Parish Clerk).

PUBLIC QUESTION TIME: No members of the public were present.

Cllr Rogers announced that as the summons was delivered short of the three days notice required, this meeting would not be decision-making and that an Extraordinary meeting would be called for 15th September at 7pm at The Parish Rooms, to ratify decisions.

01. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Cllr Fawcett-Fice; Cllr Dyer-Gibbins; Cllr Gudzelak **RESOLVED:** To accept the apologies and reasons given. Approved.

Apologies from two members of the public.

02. DECLARATIONS OF INTEREST: Cllr Sully - personal interest item 5 1.

03. EXCLUSION OF PRESS & PUBLIC: Item 7 will exclude press and public.

04. CHAIR'S ANNOUNCEMENTS:

- i. The meeting approved bringing meeting start times forward to 7pm. **For ratification.**
- ii. The meeting approved the use of the Parish rooms at future Council meetings. **For ratification.**

05. GRANT APPLICATIONS

- i. Crocombe Play-in-a-week - [Cllr Sully did not participate due to personal interest] - Meeting would suggest to organisers that the grant fund of £125 is deducted from the £700 donations raised.
- ii. Support of application from Village Hall to SALC & Somerset County Council - the meeting recommended approval, with the comment that it may be helpful to the application if the costings are researched and broken down more thoroughly. **For ratification.**

06. MINUTES OF PREVIOUS MEETINGS

The meeting approved the minutes of 22 July 2021. **For ratification.**

07. CROSCOMBE PARISH COUNCIL EMAIL LIST

This item was held in closed session. The meeting agreed to seek further advice.

08. UNITARY AUTHORITY

- i. Consideration of whether to support next election date for 2022 or 2023. Referred to next meeting for full discussion.
- ii. Consideration of further actions in preparation for change to Unitary Authority. Referred to next meeting.
- iii. Wells City Council meeting of 21 September. Cllrs Rogers & Parker will attend with the Clerk
- iv. Somerset County Council conference 7 October. Clerk will attend.
- v. Consideration of SCC Microsoft Form - referred to next meeting.

09. THE PROPOSED CLOSURE OF ST ANDREW'S WARD, WELLS

The meeting approved the draft letter. **For ratification.**

10. PARISH ORCHARD

- i. To receive report of Parish Picnic, research into future use of the lower field and to resolve further actions. Cllr Rogers reported a successful picnic with 50 people attending including new members of the village who were very welcome. Those present were enthusiastic about the proposed orchard. Investigative work is ongoing.
- ii. To consider a plan for parish consultation after investigative work completed. The meeting discussed best methods of consultation. The meeting approved a Cemetery Field Working Group, open to all who wish to be involved. **For ratification and appointment at next meeting.**
- iii. To consider bringing cemetery management back into the role of the Clerk. The meeting approved bringing cemetery management into the role of the Clerk and agreed training be undertaken. **For ratification.**

11. CROSCOMBE POUND

- i. To arrange first trustee meeting. Meeting noted that while the Council are established as Custodian Trustees, the Pound has not formalised a Management Trustee group. Cllr Rogers will discuss with Dick Broomhead to arrange a date.
- ii. Works required to the Pound plum tree to be referred to the above item 11 i.

12. CROSCOMBE PARISH PLAN

- i. The Parish Plan Working Group will meet during the third week of September.

13. FINANCE - For ratification:

- i. Payments and transfer request were approved.
- ii. Receipts - noted.
- iii. Current Account bank reconciliation to 21 August 21. Approved.
- iv. Reserve Account bank reconciliation to 23 July 21. Approved.
- v. Quarterly Budget Review. Approved.

14. CLERK

- i. Noted that Clerk had been unwell, that had caused delays in her work.
- ii. Maintenance. Referred to October Full Council.

15. REPORTS

- i. Flood Committee
 - a) Response to the Somerset County Council S19 report. The meeting approved the response in principle and thanked Cllr Parker and all on the Flood Committee for the work they had put into this. **For ratification.**
- ii. Staffing Committee - No report
- iii. Play Area Working Group - noted that action is needed to further the refurbishment. Cllr Rogers presented his weekly inspection report.
- iv. Traffic Working Group - no report
- v. Footpaths
 - a) Noted consultation re SM/5/41 Crapnell Lane footpath diversion - now in noticeboards for consultation.

The next meeting will be an Extraordinary Meeting 7pm 15 September 2021, Parish Rooms.

The next Full Council meeting is scheduled for Thursday 14 October 2021.

Signed

Date