

# **MINUTES OF CROSCOMBE PARISH COUNCIL FULL COUNCIL MEETING HELD AT THE PARISH ROOMS ON WEDNESDAY 25 NOVEMBER 2021, 7:00PM**

**PRESENT:** Cllrs M Rogers, G Parker, J Cansdale, C Sully; B Gudzelak.

**IN ATTENDANCE:** G Pettitt (Parish Clerk); 2 members of the public

**PUBLIC QUESTION TIME:** No questions were put to the meeting.

## **1. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN**

Cllr S Fawcett-Fice.

**RESOLVED:** To accept the apologies and reasons given. Approved.

J Bevan also sent apologies.

**2. DECLARATIONS OF INTEREST:** There were no declarations of interest.

**3. EXCLUSION OF PRESS & PUBLIC:** Press and Public were excluded from Item 15.

**4. CHAIR'S ANNOUNCEMENTS:** The Chair noted, with regret, that Cllr S Dyer-Gibbins had submitted a letter of resignation from Croscombe Parish Council.

## **5. GRANT APPLICATION**

Trio Paradis; J Bevan could not be present to talk to the application.

**Resolved:** To defer decision in order to ask further questions. Approved.

## **6. MINUTES OF PREVIOUS MEETINGS:**

**Resolved:** To approve the minutes of Full Council 13 October 2021 and Extraordinary Full Council 27 October 2021. Approved and signed.

## **7. FLOOD COMMITTEE REPORT**

Cllr Parker updated council on upcoming road closures for CCTV investigation and clearance of culverts. A member of the Flood Committee is to meet James Heappey MP regarding River Sheppey pollution.

## **8. PLAY AREA WORKING GROUP REPORT**

i. Cllr Gudzelak detailed which items of equipment would be removed for renewal. The outcome of the grant application to Mendip District Council is expected soon. Noted more applications need to be made to reach the required £40,000.

ii. The Tender specification is finalised.

**Resolved:** To approve the tender specification for Play Area refurbishment. Approved.

iii. The tender schedule will be drawn up at a later date.

iv. The tender opening date will be decided at a later date.

## **9. EVENTS**

i. Autumn Tidy Village.

**Resolved:** To postpone to spring clean to be considered at January Full Council. Approved.

ii. Rota and display for Charter Market - 11am-2pm 11 December. Cllr Sully - 11am; Cllr Parker - 12pm; Cllr Rogers - 1pm. Noted Cllr Cansdale may be able to help and members of Flood Committee will be present.

iii. Jubilee Beacon - Cllr Gudzelak to consider whether the field by his property could be used.

## 10. PARISH ORCHARD AND CEMETERY FIELD

Survey is due to close tomorrow, 26 November. Final results will be available at next Full Council. Orchard Working Group will consider recommendations arising for example - to pursue the available plot; to explore alternative locations; whether to consider sale of part of cemetery field, which was mooted to Council by a member of the public and investigations of which are near completion.

**Resolved:** To extend lease on grazing area for 3 months to end February 2021. Approved.

**Resolved:** To contact estate Agent for valuation and market value of the land. Approved.

Noted that any consideration to sell will go to parish for consultation.

## 11. TRAFFIC WORKING GROUP

- i. Application to SCC for 20mph repeater signs through village. Clerk to follow up previous email and note on fix-my-street.
- ii. Share of St Cuthbert Out Parish Council SID rota. Clerk to follow through with St Cuthbert Out Parish Council Chair.

## 12. UNITARY AUTHORITY

Clerk provided a verbal report, currently awaiting decision of Secretary of State on date of next elections. Four pilot Local Community Networks are developing across Somerset, each with a themed focus.

## 13. PARISH PLAN

Aim to publish in May. Consultation will begin at 11 December Charter Market.

## 14. FINANCE

- i. Payments

25/11/21 Introduction to VAT	30.00
25/11/21 Zoom Meeting Hire Nov 21	14.39
25/11/21 Cemetery Compliance training	174.00
25/11/21 GDPR training	36.00
25/11/21 Orchard Survey Printing	70.60
25/11/21 Ballot Boxes	33.98
25/11/21 PDFSam	46.95
25/11/21 Mobile phone	10.00
25/11/21 Salary November	351.00
25/11/21 Web Hosting Nov 21	8.40
25/11/21 Legal Costs	600.00

**Resolved:** To approve payments as listed. Approved.

- ii. Receipts & Transfers - Noted.

- iii. Reconciliations to Current A/c and Reserve A/c 25 October 21

**Resolved:** To approve the reconciliations to Current & Reserve A/cs 25 October 21. Approved.

- iv. Budget Review: Noted.

- v. Items for Budget:

**Resolved:** Approved subject to revisions and final approval at January Full Council. Approved.

- vi. Change of bank from NatWest to Unity Trust. Noted.

## 15. CLERK

- i. Parish email list - noted dispute is now resolved. Council has sent first mailings to Parish email list. Members of the public can subscribe at

<https://croscombeparishcouncil.co.uk/subscribe/>

- ii. A formal response from Mendip District Council Asset Management Committee not yet

received in regard to Mendip District Council Assets.

**Resolved:** To involve community through Parish Plan Consultation once formal information received from Mendip District Council regarding District Council assets within Croscombe parish. Approved.

- iii. Report on handover of Croscombe Cemetery management. Noted. Cemetery maintenance review, wild flower area maintenance and future use for burials to be considered at a future meeting.
- iv. SALC Staffing Review. Staffing Committee will consider report from SALC and bring recommendations to next meeting.

CLOSE

The next meeting is scheduled for Thursday 6 January 2022.

Signed .....

Date .....