

MINUTES OF CROSCOMBE PARISH COUNCIL FULL COUNCIL MEETING HELD AT THE PARISH ROOMS ON THURSDAY 6 JANUARY 2022, 7:00PM

PRESENT: Cllrs M Rogers, G Parker, J Cansdale, S Fawcett-Fice; B Gudzelak.

IN ATTENDANCE: G Pettitt (Parish Clerk).

PUBLIC QUESTION TIME: No questions were put to the meeting.

1. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Cllr C Sully.

RESOLVED: To accept the apologies and reasons given. Approved.

J Bevan also sent apologies.

2. DECLARATIONS OF INTEREST: Cllr Fawcett-Fice declared an interest in item 14iii.

3. EXCLUSION OF PRESS & PUBLIC: Press and Public were excluded from Items 17 & 19iv.

4. CHAIR'S ANNOUNCEMENTS: The Chair thanked Councillors for their work over the year and looked forward to keeping up the momentum for the year ahead.

5. GRANT APPLICATION

Trio Paradis; J Bevan could not be present to talk to the application.

Resolved: That if the events were accessible to a greater proportion of the community the Council may be able to support, but for this application support from the Council would not be appropriate. Approved.

6. MINUTES OF PREVIOUS MEETINGS:

Resolved: To approve the minutes of Full Council 25 November 2021 and Extraordinary. Approved and signed.

7. FLOOD COMMITTEE REPORT

Cllr Parker presented a draft grant application to Somerset Prepared. Noted that some figures may need to be revised.

Resolved: To approve Flood Committee application to Somerset Prepared. Approved. Flood Plan review, this is guidance for Flood Wardens. It is a living document; Section 3 remains a work in progress.

Resolved: To adopt the Flood Plan and to review annually. Approved.

8. APPOINTMENTS

i. To appoint member to Flood Committee. Noted that Flood Committee may restructure to Working Group.

ii. To appoint member to Planning Committee.

Resolved: To appoint Cllr Rogers to the Planning Committee. Approved.

iii. To appoint member to Staffing Committee. Staffing to consider at next meeting restructuring to Working Group.

iv. To appoint member to Orchard Working Group. Next meeting of OWG to consider whether it requires another Cllr member.

v. To appoint member to maintain shop & bus stop noticeboards.

Resolved: To appoint Cllr Cansdale to maintain shop and bus stop noticeboard notices. Approved.

9. RIGHTS OF WAY

Report on Paradise Lane, which is only partially a designated footpath, Cllr Sully has met with Somerset Council footpath officer and investigations are ongoing.

10. PLANNING

- i. Pre-application submission. Council are supportive of the application and look forward to seeing representation of how it will look from across the valley.
- ii. Application 2021/2785/TCA - Various yew tree works - Church of St Mary Virgin, Church Street

Resolved: To offer no objection to application 2021/2785/TCA. Approved.

11. PLAY AREA WORKING GROUP (PAWG) REPORT

- i. Report on progress. £10,000 grant has been approved from Mendip District Council. Half cost of refurbishment is now raised.
- ii. Tender Schedule. Noted Council grant applications are ongoing.

Resolved: To approve tender schedule. Approved.

- iii. Tender opening date.

Resolved: To approve tender opening date of 11 March 2022 with invitations to tender going out in the next two weeks. Approved.

12. EVENTS

- i. Spring Tidy Village - Deferred to decide date at next meeting in liaison of Duke of Edinburgh award project.
- ii. Queen's Jubilee Events - Beacon - Clerk to investigate beacons. Consider street event with closure of Pound Fold. Working Group to be set up include non-Councillor members for a village-wide event.
- iii. Feedback on Christmas Charter market - positive event, met and spoke with many residents and added names to the email contact list.

13. PARISH ORCHARD AND CEMETERY FIELD

The survey results were presented to the meeting. A 66% majority were supportive of an orchard in the village. 15% were supportive but wished for the orchard to be somewhere other than the grazing field. The group is contacting those who did not want an orchard.

Resolved: That the OWG now works on a feasibility study and leaflet. Approved.

14. TRAFFIC WORKING GROUP

- i. Application to SCC for 20mph repeater signs. No response from SCC, Clerk has contacted again.
- ii. Share in St Cuthbert (Out) SID rota. Noted the existing brackets are out dated; awaiting St Cuthbert (Out) Asset Management decision on costs.
- iii. Parking issues by Old Rectory. [Cllr Fawcett-Fice did not participate in this item.] Noted Conservation Officer suggestions displace problems to elsewhere in the village. Parish Council does not have powers to enforce parking but can speak on behalf of parish - will contact Heritage Officer.
- iv. Traffic Survey - noted unanimous call for traffic calming.
- v. Traffic in Villages - Cllr Fawcett-Fice and Clerk will be meeting with MDC 17 January.

15. UNITARY AUTHORITY

Noted Rural Alliance meeting 25 Jan; Advisory Group meeting 3 Feb & Conference 17 Feb.

16. CROSCOMBE PARISH PLAN - No report.

17. STAFFING COMMITTEE

Resolved: To approve salary scale to be increased to SCP 11 - £11.30 p/h immediately, but to forego April 22 salary incremental rise. Approved.

Resolved: To increase hours worked per week to 12 hrs/wk. Approved.

Staffing Committee to meet to resolve issue of hours in lieu.

18. FINANCE

i. Payments

20/12/21 Employment tax	300.35 BACS
20/12/21 Salary December Mth 9	351.00 BACS
21/12/21 Duplicate Payment	104.58 002
24/12/21 Ionos Aug-Nov	33.60 BACS
31/12/21 Bank Charges	18.00 SO

Q4

18/01/22 Zoom Meeting Hire Dec 21	14.39 BACS
18/01/22 Cemetery Maintenance	936.00 BACS
18/01/22 SLCC membership	57.00 BACS

Resolved: To approve payments as listed. Approved.

Resolved: To cancel Zoom subscription. Approved.

ii. Receipts & Transfers

Q3

02/11/21 Deposit to Unity Trust	1,000.00
19/11/21 Close A/c. Transfer to Unity Trust	20,414.95
22/11/21 Allotment Plot 10	25.00
24/11/21 Exclusive Rights to Burial fee	600.00
25/11/21 Allotment Plot 6	50.00
25/11/21 Allotment Plot 2	25.00
26/11/21 Allotment Plot 4	25.00
29/11/21 Allotment Plot 5	25.00
02/12/21 Interment fee	450.00
20/12/21 Allotment Poundfold	50.00
21/12/21 Return duplicate payment	104.58

Noted.

iii. **Resolved:** To approve closing NatWest a/c & UT reconciliations to 13 December 2022.

iv. Budget review to December 21. Noted.

v. **Resolved:** To approve 22/23 budget with amendments including addition of funding allocation to Working Groups and adjustment to salary. Approved

vi. **Resolved:** To approve Precept figure for 22/23 at £11,000

19. CLERK

i. Noted complaint, internal review & FOI request. Matter now closed.

ii. **Resolved:** To draw out plot plan for Sections C & D of the cemetery. Approved.

iii. **Resolved:** To discuss wildflower cutting as well as cutting back hedges to facilitate pallbearer access with maintenance contractor. Approved.

iv. **Resolved:** To approve cemetery maintenance contract with above considerations. Approved.

v. Noted the new Defibrillator Guardian is Jan Hodge. Full Council wishes to thank her for her work on this very important task for the village.

20. LOCAL AUTHORITY REPORTS

i. Avon & Somerset Police - Noted.

ii. Somerset County Council - No report.

iii. Mendip District Council - Noted.

CLOSE

The next meeting is scheduled for Thursday 17 February 2022.

Signed

Date