

# **MINUTES OF CROSCOMBE PARISH COUNCIL FULL COUNCIL MEETING HELD AT THE PARISH ROOMS ON THURSDAY 17 FEBRUARY 2022, 7:00PM**

**PRESENT:** Cllrs M Rogers, B Gudzelak. C Sully.

**IN ATTENDANCE:** G Pettitt (Parish Clerk).

**PUBLIC QUESTION TIME:** No members of public present. No questions were put to the meeting.

**21. APOLOGIES FOR ABSENCE & TO CONSIDER THE REASONS GIVEN**

Cllrs G Rogers; S Fawcett-Fice; J Cansdale.

**RESOLVED:** To accept the apologies and reasons given. Approved.

**22. DECLARATIONS OF INTEREST.** There were no declarations of interest.

**23. EXCLUSION OF PRESS & PUBLIC.** No exclusions of Press & Public were required.

**24. CHAIR'S ANNOUNCEMENTS.** The Chair opened a short discussion around making nomination forms available to candidates for the May '22 elections.

**25. MINUTES OF PREVIOUS MEETINGS.**

**Resolved:** To approve the minutes of Full Council 6 January 2022. Approved and signed.

**26. FLOOD COMMITTEE REPORT**

**27.** The Clerk reported that the film Down by the River would be shown at the Village Hall on 7 March. Also that the application for funding from Somerset Prepared had been successful. Three items were taken out of the application a/ telemetry device to provide real time warnings of river levels - this will be provided from a different pocket of funding; b/ flood gauge - Environment Agency claimed ownership of this and will replace; c/ Traffic warning signs - SCC Highways will provide Flood Warning signs after volunteer training had been undertaken. The remaining grant of £907 must be 20% supported by the community - i.e. £181.40.

**Resolved:** To approve provision of £181.40 from the Flood Cttee budget towards flood aids applied for in the application to Somerset Prepared. Approved.

**28. APPOINTMENTS**

**i.** To appoint members to the Jubilee Working Group.

**Resolved:** To appoint Cllr Rogers; Cllr Sully; James Morris; Jim Scot; Nick Fowler; Michael Flack to the Jubilee Working Group.

**29. PLAY AREA WORKING GROUP (PAWG) REPORT**

Cllr Gudzelak reported that the Tender Specification is now open to bids. There has been a lot of interest. Five companies have been consulted on site so far. At least £40,000 is required. It is expected to hear from the National Lotteries Community Fund by end of April and Tarmac in mid May. Approximately £2,000 will be required from the community to supplement 10% of any Tarmac funding.

**Resolved:** To approve funding supplementary 10% to any funding from Tarmac of approximately £2,000 from the Play Area Reserve account. Approved.

The Tarmac deadline for applications is 14 March and requires information that will be

available once the successful tender is selected. Tenders close on 11 March.

**Resolved:** To hold an Extraordinary Meeting Sunday 13 March to approve successful contract. Approved.

### 30. EVENTS

i. **Tidy Village:** This event is supporting young people doing their Duke of Edinburgh Award, as well as anyone else that is interested. Ideas mooted included a wildflower area; living willow screen at the burial ground; and a village litter pick. The Litter Pick will be Saturday 26 March. Cllr Rogers will liaise with the co-ordinators.

ii. **Jubilee Working Group:**

**Resolved:** To approve the Jubilee Working Group Terms of Reference. Approved. The JWG will be purchasing Jubilee mugs to give to children of the village.

**Resolved:** To approve contribution of £200 towards purchase of Jubilee mugs for village children. Approved.

### 31. PARISH ORCHARD & CEMETERY FIELD

Cllr Rogers reported that a flyer will be produced to deliver to all households.

**Resolved:** To approve printing costs. Approved.

### 32. TRAFFIC WORKING GROUP

No response has been received from Somerset Highways for requests to discuss issues in Croscombe. The Clerk reported on a meeting held by Mendip District Council on Traffic in Villages. The Council is interested in continuing involvement in this initiative that aims to rebalance thoroughfare use with greater priority given to more vulnerable road users.

### 33. UNITARY AUTHORITY

Noted a number of meetings had taken place recently. The Clerk updated Council on the work of some of the pilot LCNs.

### 34. PARISH PLAN

Cllr Sully reported on the preparation of consultation questions. These will be put to the Parish Meeting.

### 35. FINANCE

i. **Payments:**

**Resolved:** To approve payments: Cartridge Save - £54.50; HMRC - £147.26; Salary; Parish room hire - £75.00; Parish Online - £90. Approved.

ii. **Receipts:** Noted.

iii. **Reconciliation:**

**Resolved:** To approve Unity Trust a/c reconciliation to 31 January 22. Approved.

### 36. POLICY REVIEWS

i. **Accessibility Statement.**

**Resolved:** To approve & adopt the Accessibility Statement. Approved.

ii. **Cemetery Rules & Regulations**

**Resolved:** To approve review of Cemetery Rules and Regulations. Approved.

iii. **Cemetery Prices**

**Resolved:** To approve review of Cemetery Prices including the addition of memorial plots within the ashes area @ £100 for a memorial; £40 for an extra inscription and the purchase of the plot. Approved.

iv. **Code of Conduct**

**Resolved:** To approve review of Code of Conduct. Approved.

v. **Vexatious Complaint Policy**

**Resolved:** To approve and adopt the Vexatious Complaint Policy. Approved.

### 37. CLERK

- i. Clerk reported that grave diggers are depositing soil at the back of the cemetery. If they were to take the soil away, the cost to the bereaved would be increased.  
**Resolved:** To manage the area at the back of the cemetery; make it good and maintain control of where waste is deposited. Approved.
- ii. Mendip District Council Public Spaces Protection Order Consultation: The issue of unauthorised encampments does not affect this parish.
- iii. Provisional Schedule of Meetings 22/23.  
**Resolved:** To approve the Provisional Schedule of Meetings 22/23. Approved.

### 38. LOCAL AUTHORITY REPORTS

- i. **Avon & Somerset Police:** Noted.
- ii. **Somerset County Council:** No report.
- iii. **Mendip District Council:** Noted.

### CLOSE

The next meeting is scheduled for Sunday 13 March 2022 (Extraordinary Meeting)  
The next meeting is scheduled for Thursday 31 March 2022.

Signed .....

Date .....