

# MINUTES OF CROSCOMBE PARISH COUNCIL FULL COUNCIL MEETING HELD AT THE PARISH ROOMS ON Thursday 27 October 2022, 7PM

**PRESENT:** Cllrs B Gudzelak, M Rogers, A Ford, H Shergold, C Jackson, K Egan, S Fawcett-Fice.

**IN ATTENDANCE:** G Pettitt (Parish Clerk), Cllr Martin Lovell (SCC)

**PUBLIC QUESTION TIME:** No members of the public present.

**125. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN**

None

**126. DECLARATIONS OF INTEREST** There were no declarations of interest.

**127. EXCLUSION OF THE PRESS AND PUBLIC** No items required exclusion of press & public.

**128. CHAIRMAN'S ANNOUNCEMENTS** Cllr Shergold reported that she had received a letter from the Dinder Estate asking Croscombe Parish Council to desist from using water at Croscombe Cemetery. The Orchard no longer needs the water trough however the tap will not fully turn off. OWG members have looked for the stop cock and the orchard has a water butt in place. Cllr Rogers will investigate and another water butt will be supplied for the cemetery.

**129. MINUTES OF PREVIOUS MEETING**

i. **RESOLVED:** To approve and sign the minutes of Full Council 30 September 2022. Approved.

**130. PLAY AREA WORKING GROUP (PAWG)**

i. Noted that the Play Area Launch was a great success with a number of members present.

**131. ZONES**

i. **RESOLVED:** To use the zone system, with some amendments, to help identify councillors to members of the public, to deliver leaflets, to get to know the parish and be known by the parish. Approved.

The clerk will amend the zones to provide more balance of numbers of households to each councillor. Clerk noted that [councillor responsibilities](#) as detailed on the website, remain the primary contact points for parishioners.

**132. COST OF LIVING CLIMATE**

i. Suggestions include coffee mornings at the George, holding a book club / breakfast club etc. Provide notices of local Foodbanks and links to [StreetLink](#) which provides information for rough sleepers. Could the church be opened as a warm hub - Cllr Shergold to discuss with Vicar.

**133. CROSCOMBE CEMETERY**

The resolutions below were ratified by the meeting.

**RESOLVED:** To open up Area B to new plots. Approved.

Noted that the wildflower area is being encroached by scrub.

**RESOLVED:** To establish a Working Group to oversee the Cemetery maintenance, perform general ad hoc maintenance and monitor grave stone safety. Approved.

**RESOLVED:** To appoint Cllr Shergold to the Croscombe Cemetery Working Group. Approved.

Forms will be amended to remove applications for double plots.

**RESOLVED:** To approve membership to the Institute of Cemeteries and Crematoriums, (ICCM).

Approved.

Noted that equipment that the Allotment Association uses was donated by the Council and thus is not in Council ownership.

**134. TRAFFIC**

i. Noted that Active Travel research has not been completed. Will refer to member of the public.

- ii. A371 cross-parish working group. A new meeting date has not been set. Council discussed Traffic in Villages ideas; presentation will be sent to the Chair. Cllr Egan will send October's meeting notes to the clerk.

Noted that Cllr Jackson will clear the post for the SID of vegetation.

#### 135. PARISH PLAN

- i. The Steering Group is focussing on managing the infrastructure already in the parish. It feels an identifiable Community Hub is needed to revive community spirit. Car parking noted as an issue - land at Somerville Cottages could be suggested in the survey as a potential car park area. Also discussed self sufficient renewable energy schemes. An electric bike station / bike share scheme. A driver scheme to help people reach hubs.
- ii. SALC Health & Wellbeing Survey - **RESOLVED:** Cllr Shergold to complete the SALC Health & Wellbeing survey and share by email. Approved.

#### 136. CROSCOMBE PRIMARY SCHOOL

- i. Clerk reported that the primary school is looking for support to engage the community in its activities and raise its profile. Clerk will put article in the bulletin and Chair in Roundabout.

#### 137. FINANCE

- i. Cllr Egan, Internal Review Officer, checked & signed the Bank Reconciliation. **RESOLVED:** To approve the bank reconciliation to 21 October 2022. Approved.
- ii. Payments: **RESOLVED:** To approve payments: staff salary month 7 - £529.60; Wasp nest removal - £130.80; PDFsam renewal - £79; web hosting - £8.40; ICCM membership - £95. Approved.
- iii. Budget - noted Parish Online and PDFsam to be included. BHIB Insurance to be reviewed next year. Shepton Mallet Landscape to be asked for quote for Play Area landscape maintenance. Noted an extra meeting in January may need to be called to finalise 23/24 precept.
- iv. Fire Service precept consultation - **RESOLVED:** To respond with preference for 1.99% Fire Service precept increase. Approved.

#### 138. UNITARY AUTHORITY

- i. Cllr Egan co-ordinated responses and returned to SCC. Cllr Lovell noted that 600 responses had been received.

#### 139. LOCAL AUTHORITY REPORTS

- i. Avon & Somerset Police - Noted
- ii. Mendip District Council - Noted
- iii. Somerset County Council - Noted

#### 140. Matters of Report - none.

CLOSE

The next meeting is scheduled for Thursday 8 December 2022.

Signed .....

Date .....