

MINUTES OF CROSCOMBE PARISH COUNCIL FULL COUNCIL MEETING HELD AT THE PARISH ROOMS ON Tuesday 19 January 2023, 7PM

PRESENT: Cllrs M Rogers, A Ford, H Shergold, C Jackson.

IN ATTENDANCE: G Pettitt (Parish Clerk), Cllr Martin Lovell (SCC).

PUBLIC QUESTION TIME: No members of the public present.

151. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Apologies sent: Cllrs Fawcett-Fice & Gudzelak - due to work; Cllr Egan due to singing practice.

RESOLVED: To approve apologies and reasons given. Approved.

152. DECLARATIONS OF INTEREST There were no declarations of interest.

153. EXCLUSION OF THE PRESS AND PUBLIC No items required exclusion of press & public.

154. MINUTES OF PREVIOUS MEETING

- i. **RESOLVED:** To approve and sign the minutes of Full Council 10 January 2023. Approved.

155. CHAIRMAN'S ANNOUNCEMENTS

Cllr Shergold thanked the Clerk for her work over the past two years.

156. FINANCE

- i. **To approve, (or not), account bank reconciliation to 13 Dec 2022.**

RESOLVED: To approve the bank reconciliation to 13 December 2022. Proposed Cllr Shergold; 2nd Cllr Rogers. Approved

- ii. **To approve, (or not), payments.**

RESOLVED: To approve payment to McAfee Antivirus £25.99. Approved

- iii. **To discuss and approve, (or not), final budget 23/24.**

RESOLVED: To approve budget for 23/24. Proposed Cllr Shergold; 2nd Cllr Jackson

- iv. **To approve, (or not), the Croscombe Parish Council Precept 23/24.**

RESOLVED: To approve Croscombe Parish Council Precept for 23/24 at £11,500. Proposed Cllr Shergold; 2nd Cllr Ford

157. RECRUITMENT SCHEDULE

- i. **To receive update on clerk recruitment and approve, (or not), actions arising.** Cllr Shergold prepared a Job Description and advert. Clerk to send Induction Pack to Cllr Shergold. All Councillors will be involved in the selection process and be present at interviews. Applicants will email Cllr Shergold at her email. Closing date - 17 February. Interviews - 24 February. Clerk will arrange advertising. Staffing Group to meet to finalise procedure - prepare interview questions etc.

158. DELEGATION

- i. **To approve, (or not), delegation to Clerk of Tree Planning applications.**

RESOLVED: To delegate Tree Planning Applications to the Clerk. Proposed Cllr Ford; 2nd Cllr Jackson. Approved.

Note that the dissolution of the Planning Cttee will be discussed at the next meeting.

159. MEETING SCHEDULE

- i. **To approve, (or not), to hold Full Council meetings two-monthly.**

The next meeting will be 16 March 2023. Meetings will be 8-weekly. Day of the week tbc to ensure all Councillors can attend. A revised schedule will be brought to the next meeting.

Date of the Annual Council Meeting will be 25 May. Annual Parish Meeting date tbc.

160. LOCAL AUTHORITY REPORTS Noted

161. MATTERS OF REPORT

- i. Children recently are leaving school at the gate that has no bollards.
- ii. Flood and Environment Working Group is calling for Volunteer Flood Wardens. Request for Council to note that building works on lower hill slopes can cause considerable debris and run-off that blocks drains - to be noted for future planning applications.
- iii. Village Hall. Cllr Shergold will email Cllrs to join the 100 Club.

CLOSE The next meeting 16 March 2023.

Signed

Date