

CROSCOMBE PARISH COUNCIL

SUMMONS

Public Notice is hereby given that a meeting of the Croscombe Parish Council, which members are summoned to attend, will be held in the Church Rooms, Church Street, Croscombe on Tuesday 13 June, 2023 at 6:30pm.

Joe McGhee
Parish Clerk
07 June 2023



All the appendices for this agenda, along with the agenda itself and minutes of previous meetings, can be found on the Croscombe Parish Council website [Agenda and Minutes](#) page.

AGENDA

PUBLIC QUESTION TIME

1. **WELCOME**
2. **APOLOGIES FOR ABSENCE**
Council to receive apologies for absence.
3. **DECLARATIONS OF INTEREST**
Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Localism Act 2011 s33(b-e).
(NB - this does not preclude any later declarations).
4. **MINUTES OF PREVIOUS MEETINGS**
 - i. To confirm and sign minutes of the Annual Council Meeting held on 09 May 2022.
 - ii. To confirm and sign minutes of the Full Council Meeting held on 09 May 2022.
5. **PLANNING APPLICATION**
 - i. To consider the following planning application.

No. & Officer	Detail	Type
2023/0768 Kelly Pritchard	Change of use of land - link to full details Response Date: 17/6/23 Change of land to use as a Gypsy/Traveller site comprising 2 pitches (1 mobile home, 1 touring caravan and 1 dayroom each)	FUL

6. **FINANCE**
 - i. To approve (or not) bank account reconciliation to 31 May 2023 (**Appendix 1**).
 - ii. To note cashflow 03 May 2023 to 07 June 2023 (**Appendix 2**).
7. **CLERK'S REPORT**
 - i. To note Clerk's Report (**Appendix 3**).
8. **LOCAL AUTHORITY REPORT**
 - i. Somerset Council.
9. **PARISH PLAN**
10. **ARRANGEMENTS FOR SHARING USE OF FIELD SOUTH OF CEMETERY**
11. **ENQUIRY TO WANDERLANDS RE PLANS FOR FIELDS NORTH OF FAYREWAY**
12. **MATERIAL FOR EXTERNAL AUDIT**
 - i. Note internal audit report (**Appendix 4**).
 - ii. Approve the annual governance statement (**Appendix 4**).
 - iii. Approve the accounting statement (**Appendix 4**).
 - iv. Note the details of the public rights notice (**Appendix 4**).
 - v. Confirm the Parish Clerk is also the Responsible Financial Officer.
13. **REVIEW OF COMMITTEES AND WORKING GROUPS (PER STANDING ORDERS 5j)**

Reports from appropriate councillors followed by review of status, terms of reference and composition for each of the following committees or working groups ([link to terms of reference on the website](#));

 - i. Flood and Environment Working Group
 - ii. Orchard Working Group
 - iii. Parish Plan Steering Group
 - iv. Play Area Working Group
 - v. Staffing Working Group
 - vi. Traffic Working Group
14. **MATTERS OF REPORT – ITEMS FOR NEXT AGENDA**

Date of next meeting – 04 July 2023 (to be confirmed)

CLOSE