

# CROSCOMBE PARISH COUNCIL

## TRAFFIC WORKING GROUP

### TERMS OF REFERENCE

#### 1. **Aims and Objectives**

- 1.1. The objective of the Traffic Working Group (TWG) is to determine whether there is a need for better road safety measures within the village of Croscombe, whether such measures are desired by the resident community and to make recommendations to the Parish Council.

#### 2. **Members**

- 2.1. Councillor members: At least One Parish Councillor appointed by Full Council initially at formation and thereafter annually at the Annual Council Meeting if required.
- 2.2. Members of the public may be invited to joining the TWG at any time by Full Council and/or appointed as the Annual Full Council Meeting.

#### 3. **Quorum**

- 3.1. The quorum of the committee shall be three members or all members appointed, whichever is greater.

#### 4. **Voting**

- 4.1. The TWG is a non decision-making body, however decisions can be made by consensus or by majority of those appointed members present prior to referring proposals to Full Council for approval.

#### 5. **Chairperson**

- 5.1. The Chairperson of the TWG is to be elected annually at the first meeting after appointment at the Annual Full Council Meeting.

#### 6. **Reports**

- 6.1. Formal minutes are not required of the TWG meetings but notes should be taken and forwarded to the Parish Clerk.