

# CROSCOMBE PARISH COUNCIL

## SUMMONS

Public Notice is hereby given that a meeting of the Crocombe Parish Council, which members are summoned to attend, will be held in the Church Rooms, Church Street, Crocombe on Tuesday, 7<sup>th</sup> May , 2024 at 7:00pm (or immediately following the annual full council meeting).

Joe McGhee, Parish Clerk, 30<sup>th</sup> April, 2024



## AGENDA

All the appendices for this agenda, along with the agenda itself and minutes of previous meetings, can be found on the Crocombe Parish Council website [Agenda and Minutes](#) page.

### PUBLIC FORUM

The Chair will begin the formal business of the Council which is open to the public to attend. There is an opportunity for Members of the public to speak during the public forum. Please see below. Visit the website to view any supporting papers for the agenda below. CONFIDENTIAL papers are only sent to elected members and are not available online. All documents are PDF (or equivalent) and can be downloaded to a suitable device.

**1. WELCOME**

**2. PUBLIC FORUM**

**3. APOLOGIES FOR ABSENCE; ABSENCES**

Council to receive apologies for absence.

**4. DECLARATIONS OF INTEREST**

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Localism Act 2011 s33(b-e).

(NB - this does not preclude any later declarations).

**5. MINUTES OF PREVIOUS MEETING**

- i. To confirm and sign minutes of the Full Council Meeting held on 26<sup>th</sup> March, 2024 (Appendix 1).

**6. PLANNING APPLICATIONS**

Full details of these applications can be found by searching using the reference at Somerset Council Planning - <https://www.somerset.gov.uk/planning-buildings-and-land/>

- i. 2024/0487/LBC  
Re-roof North elevation of property. Renewal of 2 existing Velux windows, re-build existing chimney stack.  
Sunnyside, Long Street, Croscombe, Wells, Somerset.
- ii. 2024/0681/HSE  
Single storey side and rear extension to and internal remodelling of existing bungalow.  
5 Combe Green, Croscombe, Shepton Mallet, Somerset BA5 3QP.

**7. FINANCE**

- i. To approve (or not) bank account reconciliation to 31 Mar 24 (Appendix 2).
- ii. To approve (or not) bank account reconciliation to 30 Apr 24 (Appendix 3)
- iii. To approve (or not) receipts and payments identified in cashflow from 21 Mar 24 to 30 Apr 24 (Appendix 4).
- iv. To approve (or not) budget review to 31 Mar 24 (Appendix 5)
- v. To confirm Clerk contractual hours for 2024-25 of 6 hours per week, 26 hours on average per calendar month.

**8. AGAR 2023-24 (Appendix 6)**

- i. To approve and sign Certificate of Exemption
- ii. To approve and sign Annual Governance Statement 2023/24
- iii. To approve and sign Accounting Statements 2023/24
- iv. To approve Public Rights Notice (Appendix 7)

**9. CLERK'S REPORT**

- i. To note Clerk's Report (Appendix 8).

**10. LOCAL AUTHORITY REPORT**

- i. To note report from Cllr Lovell of Somerset Council (Appendix 9).

**11. UPDATES ON ACTIONS FROM LAST MEETING**

- i. Local produce market – to be raised at village hall meeting (Cllr Shergold).
- ii. Review of footpaths (Cllr Jackson).
- iii. Approach to defibrillator training company (Cllr Shergold).
- iv. Approach to St John Ambulance for defibrillator demo at summer fun day (Cllr Gudzelak).

**12. DONATION OF GOALPOSTS**

**13. APPOINTMENT OF COUNCILLORS TO GROUPS**

- i. Shepton Mallet Local Community Network
- ii. Shepton Mallet LCN – Highways Sub-Group
- iii. Shepton Mallet LCN – Flooding Sub-Group
- iv. Flood Group
- v. Orchard Group

**14. CPC STALL AT SUMMER FUNDAY AND MARKET**

**15. MATTERS OF REPORT – ITEMS FOR NEXT AGENDA**

**Crocombe Parish Council**  
**Beynon, Fayreway, Crocombe, BA5 3QZ**  
**07734 742977**

**clerk@crocombeparishcouncil.co.uk**  
**www.crocombeparishcouncil.co.uk**

**Date of next meeting – Tuesday, 18<sup>th</sup> June, 2024. At 7:00pm in the Church Rooms.**

**CLOSE**