

# CROSCOMBE PARISH COUNCIL

## SUMMONS

Public Notice is hereby given that a meeting of the Crocombe Parish Council, which members are summoned to attend, will be held in the Church Rooms, Church Street, Crocombe on Tuesday, 30<sup>th</sup> July, 2024 at 7:00pm.

Joe McGhee, Parish Clerk, 25<sup>th</sup> July, 2024



## AGENDA

All the appendices for this agenda, along with the agenda itself and minutes of previous meetings, can be found on the Crocombe Parish Council website [Agenda and Minutes](#) page.

### PUBLIC FORUM

The Chair will begin the formal business of the Council which is open to the public to attend. There is an opportunity for Members of the public to speak during the public forum. Please see below. Visit the website to view any supporting papers for the agenda below. CONFIDENTIAL papers are only sent to elected members and are not available online. All documents are PDF (or equivalent) and can be downloaded to a suitable device.

**1. WELCOME**

**2. PUBLIC FORUM**

**3. APOLOGIES FOR ABSENCE; ABSENCES**

Council to receive apologies for absence.

**4. DECLARATIONS OF INTEREST**

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Localism Act 2011 s33(b-e).

(NB - this does not preclude any later declarations).

**5. COUNCILLOR COPTION**

Councillor application form for John Owen circulated to councillors in advance of the meeting.

**6. ELECTION OF VICE-CHAIR**

**7. MINUTES OF PREVIOUS MEETING**

- i. To confirm and sign minutes of the Full Council Meeting held on 18<sup>th</sup> June, 2024 (Appendix 1).

**8. PLANNING APPLICATIONS**

None.

**9. FINANCE**

- i. To approve (or not) bank account reconciliation at 18 Jul 24 (Appendix 2).
- ii. To approve (or not) receipts and payments identified in cashflow from 07 Jun 24 to 18 Jul 24 (Appendix 3).
- iii. To approve (or not) the Q1 budget review to 30 Jun 24 (Appendix 4).

**10. CLERK'S REPORT**

- i. To note Clerk's Report (Appendix 5).

**11. LOCAL AUTHORITY REPORT**

- i. To note report from Cllr Lovell of Somerset Council (Appendix 6).

**12. UNITY TRUST BANK SIGNATORIES**

**13. COUNCIL PRESENCE ON WORKING GROUPS**

**14. PAWG UPDATE**

**15. FEWG UPDATE**

- i. Approval of modified Terms of Reference (Appendix 7).
- ii. Approval of updated Flood Plan (Appendix 8).

**16. ORCHARD GROUP PROPOSALS**

- i. Detailed document circulated to councillors before the meeting.  
To approve (or not) the following proposals with respect to the Orchard Group -
  - a) Delegation of one expenditure per month of up to £50 to Jim Scott for orchard maintenance.
  - b) Contract with Shepton Mallet Landscapes for orchard grass cutting.
  - c) Extension of the orchard to accommodate a further 12 trees.
  - d) Orchard event themed on pruning, fruit pressing, tree planting.
  - e) Engagement of plumber to fix cistern leak.
  - f) Sign for the orchard gate.
  - g) Applications for commemorative plaques.
  - h) Such plaques to conform to the specification of the existing coronation tree plaque.
  - i) Erection of a notice board in the orchard.
  - j) Survey of the parish by the working group to update the parish view of the operation and development of the orchard.

**17. CHANGES TO SOMERSET COUNCIL STREET CLEANING / BIN EMPTYING**

**18. SOMERSET BUS SURVEYS**

**19. WHATSAPP GROUP FOR COUNCILLOR COMMUNICATION**

**20. UPDATES ON ACTIONS FROM PREVIOUS MEETINGS**

- i. Review of condition of Elderwell Lane – Cllr Jackson.
- ii. Investigation of traffic calming measures – Cllr Hargraves.

- iii. Development of ideas for the coming year – Cllr Hargraves.

**21. MATTERS OF REPORT – ITEMS FOR NEXT AGENDA**

**Date of next meeting – Tuesday, 10<sup>th</sup> September, 2024, at 7:00pm in the Church Rooms.**

**CLOSE**