

MINUTES OF CROSCOMBE PARISH COUNCIL ANNUAL FULL COUNCIL MEETING

Held at the Church Rooms, Church Street

on

Tuesday 07 May, 2024, at 18:40 pm

Present: Cllrs Annette Ford, Ben Gudzelak, Anthony Hargraves, Chris Jackson, Mick Rogers, Hilary Shergold (Chairman)

Attending: Cllr B Height (Somerset Council)
J McGhee (Parish Clerk)
2 members of the public

1. TO ELECT CHAIR FOR THE YEAR 2024-25

Cllr Shergold indicated that she would be leaving Crocombe shortly and so would take no part in the deliberation on or voting for the next Chair.

Cllr Hargraves was proposed for Chair by Cllr Jackson, and seconded by Cllr Ford.

Cllr Rogers was proposed by Cllr Gudzelak and seconded by himself.

On a show of hands, Cllr Hargraves was elected as Chair by a majority.

At this point, Cllr Shergold resigned from the Council and left the meeting.

2. SIGNING OF THE DECLARATION OF ACCEPTANCE OF OFFICE BY CHAIR

Cllr Hargraves signed the Declaration of Acceptance of Office and took the Chair.

3. TO ELECT VICE-CHAIR FOR THE YEAR 2024-25

Cllr Rogers proposed himself for Vice-Chair; Cllr Gudzelak seconded. Cllr Rogers was unanimously elected as Vice-Chair.

4. APOLOGIES FOR ABSENCE

Cllr Martyn Starnes.

6/24-25

5. DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Localism Act 2011 s33(b-e).

(NB this does not preclude any later declarations).

None.

6. MINUTES OF PREVIOUS MEETING

- i. **Appendix 1.** Approved at Full Council Meeting on 13 June 2023.

7. TO REVIEW AND APPROVE POLICIES

- i. Standing Orders (unchanged - [website link](#))
- ii. Financial Regulations (unchanged – [website link](#))
- iii. Code of Conduct (unchanged – [website link](#))

RESOLVED. All policies approved.

8. TO REVIEW AND APPROVE ASSET REGISTER

- i. **Appendix 2.**

RESOLVED. Approved.

9. TO REVIEW AND APPROVE RISK ASSESSMENT

- i. **Appendix 3.**

RESOLVED. Approved.

10. INSURANCE

- i. To consider bids for Council insurance for 2023-24 and select preferred bidder.

The Clerk advised that three companies has been approached for quotations. Two of these returned quotations in time for the meeting, of which the incumbent insurer, Zurich Municipal, offered the most cost-effect policy with the same schedule as 2023-24.

RESOLVED. Council approved Zurich Municipal as its insurer for 2024-25; Clerk to raise payment.

11. MATTERS OF REPORT – ITEMS FOR NEXT AGENDA

None.

Close Meeting closed at 18:55