

MINUTES OF CROSCOMBE PARISH COUNCIL FULL COUNCIL MEETING

Held at the Church Rooms, Church Street

on

Tuesday 7th May, 2024, at 7:00 pm

Present: Cllrs A Ford, B Gudzelak, A Hargraves (Chair), C Jackson, M Rogers

Attending: Cllr B Height (Somerset Council); J McGhee (Parish Clerk)); two members of the public

1. WELCOME

The Chair welcomed everyone to the meeting.

2. PUBLIC FORUM

There were no remarks at this point from members of the public.

3. APOLOGIES FOR ABSENCE; ABSENCES

Cllr M Starnes; Cllr M Lovell (Somerset Council)..

4. DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Localism Act 2011 s33(b-e).

(NB - this does not preclude any later declarations).

Cllr Jackson declared an interest in planning application 2024/0681/HSE since the applicants are friends of his.

He indicated he would abstain from consideration of and voting on that application.

5. MINUTES OF PREVIOUS MEETING

- i. To confirm and sign minutes of the Full Council Meeting held on 26th March, 2024 (Appendix 1).

RESOLVED. Approved.

6. PLANNING APPLICATIONS

Full details of these applications can be found by searching using the reference at Somerset Council Planning - <https://www.somerset.gov.uk/planning-buildings-and-land/>

- i. 2024/0487/LBC

Re-roof North elevation of property. Renewal of 2 existing Velux windows, re-build existing chimney stack.

Sunnyside, Long Street, Crocombe, Wells, Somerset.

Council considered that the work described in this application was both necessary for the integrity of the building and in keeping with the building's listed status. Council resolved to recommend approval.

- ii. 2024/0681/HSE
Single storey side and rear extension to and internal remodelling of existing bungalow.
5 Combe Green, Croscombe, Shepton Mallet, Somerset BA5 3QP.
Council considered this work to be in keeping with the area and an improvement in the housing stock and resolved to recommend approval.
Clerk to apply comments for both applications at the Somerset Council planning portal.

7. FINANCE

- i. To approve (or not) bank account reconciliation to 31 Mar 24 (Appendix 2).
RESOLVED. Approved.
- ii. To approve (or not) bank account reconciliation to 30 Apr 24 (Appendix 3)
RESOLVED. Approved.
- iii. To approve (or not) receipts and payments identified in cashflow from 21 Mar 24 to 30 Apr 24 (Appendix 4).
RESOLVED. Approved.
- iv. To approve (or not) budget review to 31 Mar 24 (Appendix 5)
RESOLVED. Approved.
- v. To confirm Clerk contractual hours for 2024-25 of 6 hours per week, 26 hours on average per calendar month.
RESOLVED. Confirmed.

8. AGAR 2023-24 (Appendix 6)

- i. To approve and sign Certificate of Exemption
- ii. To approve and sign Annual Governance Statement 2023/24
- iii. To approve and sign Accounting Statements 2023/24
- iv. To approve Public Rights Notice (Appendix 7)
RESOLVED. All documents approved and signed appropriately by the Chair and Clerk.

9. CLERK'S REPORT

- i. To note Clerk's Report (Appendix 8).
RESOLVED. Noted.

10. LOCAL AUTHORITY REPORT

- i. To note report from Cllr Lovell of Somerset Council (Appendix 9).
RESOLVED. Noted.

11. UPDATES ON ACTIONS FROM LAST MEETING

- i. Local produce market – to be raised at village hall meeting (Cllr Shergold).
Update unavailable due to the resignation of Cllr Shergold.
- ii. Review of footpaths (Cllr Jackson).
Cllr Jackson reported that footpaths are in a generally good condition. They will continue to be assessed regularly. The condition of Elderwell Lane was mentioned; Cllr Jackson will look into that.
- iii. Approach to defibrillator training company (Cllr Shergold).
Update unavailable due to the resignation of Cllr Shergold.

- iv. Approach to St John Ambulance for defibrillator demo at summer fun day (Cllr Gudzelak).
Cllr Gudzelak reported that St John Ambulance will give a defibrillator demonstration at the Funday on Saturday, 13th July.

12. DONATION OF GOALPOSTS

The Clerk advised that the internal auditor indicated that the recently purchased goalposts cannot be donated directly to the school, but can be to the PTA on the school's behalf. Cllr Gudzelak proposed that they be donated to the PTA, Cllr Rogers seconded. Council unanimously approved the donation of the goalposts to the PTA.

13. APPOINTMENT OF COUNCILLORS TO GROUPS

- i. Shepton Mallet Local Community Network
Cllr Hargraves volunteered to represent the Council at meetings of the Shepton Mallet LCN.
- ii. Shepton Mallet LCN – Highways Sub-Group
Cllr Rogers volunteered to represent the Council at meetings of the LCN Highways Sub-Group.
- iii. Shepton Mallet LCN – Flooding Sub-Group
Cllr Jackson volunteered to represent the Council at meetings of the LCN Flooding Sub-Group
- iv. Flood Group
Cllr Jackson volunteered to represent the Council on the Croscombe Flood Group.
- v. Orchard Group
Cllr Hargraves volunteered to represent the Council on the Orchard Group.

14. CPC STALL AT SUMMER FUNDAY AND MARKET

Council approved the expenditure of up to £30 on a banner for the Council stall at the Summer Funday.

15. MATTERS OF REPORT – ITEMS FOR NEXT AGENDA

- i. Paul Hodge of the Flood Group provided a verbal update, including:
 - a lot of work is being done to see what can be done to improve the situation with the culvert
 - Dinder Estate is being very helpful in deliberations and planning for future floods
 - some people have been successful in obtaining £500 grants but the larger £5,000 grants are proving difficult to obtain because of the criteria applied, the need for expensive surveys and multiple specialist quotations. A request was made to Cllr Height to seek clarity on such applications from Somerset Council and see if the process could be made easier.
- ii. Cllr Hargraves will organise a meeting to brainstorm ideas for the parish for the coming year.

Date of next meeting – Tuesday, 18th June, 2024. At 7:00pm in the Church Rooms.

CLOSE