

# CROSCOMBE PARISH COUNCIL

## SUMMONS

Public Notice is hereby given that a meeting of the Croscombe Parish Council, which members are summoned to attend, will be held in the Church Rooms, Church Street, Croscombe on Tuesday, 15<sup>th</sup> July, 2025 at 7:00pm.

Debbie Widdows, Parish Clerk, 10<sup>th</sup> July, 2025 DR Widdows

## AGENDA

All the appendices for this agenda, along with the agenda itself and minutes of previous meetings, can be found on the Croscombe Parish Council website [Agenda and Minutes](#) page.

### PUBLIC FORUM

The Chair will begin the formal business of the Council which is open to the public to attend. There is an opportunity for Members of the public to speak during the public forum. Please see below. Visit the website to view any supporting papers for the agenda below. CONFIDENTIAL papers are only sent to elected members and are not available online. All documents are PDF (or equivalent) and can be downloaded to a suitable device.

**1. WELCOME**

**2. APOLOGIES FOR ABSENCE; ABSENCES**

Council to receive apologies for absence.

**3. DECLARATIONS OF INTEREST**

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Localism Act 2011 s33(b-e).

(NB - this does not preclude any later declarations).

**4. MINUTES OF PREVIOUS MEETING**

- i. To confirm and sign minutes of the Full Council Meeting held on 17<sup>th</sup> June, 2025 (Appendix 1).

**5. FINANCE**

- i. To approve (or not) bank account reconciliation to 10 July 25 (Appendix 2).
- ii. To approve (or not) receipts and payments identified in cashflow from 12 June 25 to 10 July 25 (Appendix 3).
- iii. To approve (or not) the Q1 budget review to 30 Jun 25 (Appendix 4).

**6. CLERK'S REPORT**

- i. To note Clerk's Report (Appendix 5)

**7. LOCAL AUTHORITY REPORT**

- i. To note report from Cllr Lovell of Somerset Council (Appendix 6)

**8. WORKING GROUP UPDATES**

- i. Flood Group (Appendix 7)
- ii. Verbal update on the Orchard Group
- iii. Verbal update on the Play Area Group

**9. COUNCILLOR TRAINING**

Suggested training modules

- i. Making Council Meetings Work (Chairpersonship)
- ii. Councillor Essentials Part:1 – Roles & Responsibilities
- iii. Councillor Essentials Part 2 – Governance & Finance
- iv. The Code of Conduct & Councillors Interests
- v. Planning for the Future: Navigating the new planning framework

**10. IMPORTANT AGAR UPDATES - 2025 PRACTITIONERS' GUIDE & EMAIL REQUIREMENTS**

**11. PARISH COUNCIL MEETING DATES AMENDMENTS**

**12. UPDATES ON ACTIONS FROM LAST MEETING**

- i. Terms of Reference from each of the Working Groups sent to the respective Chairs.
- ii. Annual Governance Proposal.
- iii. Purchasing noticeboards.

**13. MATTERS OF REPORT – ITEMS FOR NEXT AGENDA**

**Date of next meeting – Tuesday, 16<sup>th</sup> September, 2025 at 7:00pm in the Church Rooms.**

**CLOSE**