

**MINUTES OF CROSCOMBE PARISH COUNCIL
FULL COUNCIL MEETING**

Held at the Church Rooms, Church Street

on

Tuesday 17th June 2025, at 7:00 pm

Present: Cllrs A Hargraves (Chair), A Ford, B Gudzelak, L Tully, P Hodge, C Jackson

Attending: Debbie Widdows (Parish Clerk) Cllr M Lovell (Somerset Councillor); 2 members of the public

The Chair advised that item 11 would be moved up the agenda

1. WELCOME

2. APOLOGIES FOR ABSENCE; ABSENCES

There were none.

3. DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Localism Act 2011 s33(b-e).

(NB - this does not preclude any later declarations).

Cllr A Ford declared a non-registrable interest as one of the applicants, Tim Ford, was a family member.

4. COUNCILLOR VACANCY CO-OPTION

The below people submitted a nomination to stand as a candidate. They each gave an account of their statement in support of nomination before the Parish Council. The Chairman cast the deciding vote and co-opted Oliver Baker to the Parish Council.

i. Michael Flack

Vote: 0

ii. Andy Sully

Vote: 0

iii. Oliver Baker

Vote: 3

iv. Sophie Arnold

Vote: 3

v. Tim Ford

Vote: 0

Resolved. To co-opt Oliver Baker to the Parish Council.

5. MINUTES OF PREVIOUS MEETING

i. To confirm and sign minutes of the Full Council Meeting held on 20th May, 2025 (Appendix 1).

On the attachment to the minutes of the list of Parish Meetings, the meeting day was incorrectly written as “Thursday”. This had to be changed to “Tuesday”.

Resolved. That the minutes of the Full Council Meeting held on 20th May 2025, as amended, be confirmed as a correct record of the meeting.

- ii. To confirm and sign minutes of the Full Council Meeting held on 8th April, 2025 (Appendix 2)

Item: 11 ii (a) PCP should read CPC.

Resolved. That the minutes of the Full Council Meeting held on 8th April 2025, as amended, be confirmed as a correct record of the meeting.

6. PLANNING APPLICATIONS

Full details of these applications can be found by searching using the reference at Somerset Council Planning - <https://www.somerset.gov.uk/planning-buildings-and-land/>

- i. 2025/0931/PAA
Land at 359020 143772 Duncart Lane, Croscombe, Shepton Mallet, Somerset
Proposed conversion of agricultural barn to a dwellinghouse.

Resolved. The Parish Council had no objections to this planning application.

- ii. 2025/0932/PAA
Land at 359064 143807 Jack's Lane, Croscombe, Shepton Mallet, Somerset
Application for prior Approval for a proposed change of use of agricultural building to a dwelling house (Class C3) and for associated operational development.

Resolved. The Parish Council had no objections to this planning application.

7. FINANCE

- i. To approve (or not) bank account reconciliation to 12 June 25 (Appendix 3).

Resolved. Approved.

- ii. To approve (or not) receipts and payments identified in cashflow from 14 May 25 to 12 June 25 (Appendix 4).

Resolved. Approved.

- iii. To confirm Clerk contractual hours for 2024-25 of 6 hours per week, 26 hours on average per calendar month.

Resolved. Approved.

- iv. The Village Hall Replacement Windows project seeking £3,000.

Resolved. Approved.

8. CLERK'S REPORT

- i. To note Clerk's Report (Appendix 5)

The report was noted.

9. LOCAL AUTHORITY REPORT

- i. To note report from Cllr Lovell of Somerset Council (Appendix 6)

Cllr Lovell gave his report and highlighted:

- Somerset Council are no longer using the "*fix my street*" access point, instead, it is preferable to use

the online portal xxx

- The Household support fund has been extended until March 2026
- The boundary commission consultation period has begun and will open until 11 August.

10. SID DATA

To note the report received recording data. (Appendix 7)

The report was noted.

11. WORKING GROUP UPDATES

i. Flood Group (Appendix 8)

a) Application to the Parish Council for a loan of £700

PH confirmed that this amount was actually different as it did not include VAT and the amount is approximately £700..

Cllr A Ford proposed that the Parish Council donate the money to the Flood Working Group, which was seconded by Cllr L Tully.

Resolved. That the Parish Council pay the solicitor up to an amount not exceeding £1,000 on behalf of the Flood Group and the VAT can be claimed back.

ii. Orchard Group (Appendix 9)

LT went through the report and advised that the school visit date to the Orchard had been changed.

The OWG would also like a noticeboard. It was decided to get standardised noticeboards throughout the village and to ask Matthew Little and Sons to quote for them.

A list was needed for the people who owned the trees. Future sponsors of the trees must be told that ownership of the trees, rests with the Parish Council. A notice should be put up at the Orchard stipulating that the trees will become the ownership of the Parish and the Parish Council will take responsibility for them.

Once a list had been sourced/drawn up, each sponsor must be emailed to ask for permission to display their names on the list for the noticeboard.

It was decided that the form people filled in when they sponsored a tree

Action: *LT to draft this notice and circulate to all councillors and agree a date. This will be put on social media once a date is known.*

iii. Play Area Group (Appendix 10)

BG gave a verbal update and highlighted:

- There were two items chosen to purchase with the leftover money of the raised funds, a trampoline bed built into the floor or monkey bars, which cost more, and the decision was made to purchase the monkey bars.

Cllr Gudzelak proposed that approximately £1,700 be allocated from Parish Council funds to supplement the £834 already raised, in order to provide solar panels and monkey bars. The proposal was seconded by Cllr Jackson.

Vote: Unanimous

Resolved: The Parish Council agreed in principle to cover the funding shortfall for the installation of solar

panels and monkey bars, subject to confirmation of the final costs.

12. UPDATES ON ACTIONS FROM LAST MEETING

- i. 2025/0591/HSE Land at Thrupe Farm, Thrupe Lane, Masbury, Shepton Mallet, Somerset
Resolved.
- ii. OWG £50 paid into PC account by a resident. LT was obtaining more information so this deposit could be located.
Resolved
- iii. TH to contact Mr Rabbitts to clarify who owns the abandoned trailer in his field so that it can be removed.
Resolved.
- iv. LT to confirm with Dinder Estates if children can be taken up to the Orchard for a trip and to inform the Clerk in order to organise insurance on the day.
Resolved.
- v. LT to put a sign on the bin at the Orchard to discourage people throwing dog poo in it.
Resolved.
- vi. The purchase of an external hard drive for the Parish.
Resolved.

13. MATTERS OF REPORT – ITEMS FOR NEXT AGENDA

Date of next meeting – Tuesday, 15th July, 2025 at 7:00pm in the Church Rooms.

CLOSE