

Minutes of the Parish Council Meeting

held on Tuesday 16 September 2025 at 7.00pm in the Church Rooms

Those present were noted as Cllrs A Hargraves (Chair), O Baker, C Jackson, A Ford and P Hodge. Also present were L Roslyn (Parish Clerk) and 5 members of the public.

094⁽²⁵⁾ Public Forum Session

Matters raised included the availability of minutes on the website, the Annual Parish Meeting and use of the Community Orchard. The new Clerk advised that the minutes would be published on time going forwards and that they are always available on request from the Clerk. Cllr A Hargraves took on board the other comments and would respond as necessary.

095⁽²⁵⁾ Apologies and Reasons for Absence

Apologies were received from Cllrs L Tully (personal) and B Gudzelak (work). It was also noted that Somerset Cllr M Lovell had sent his apologies.

096⁽²⁵⁾ Declarations of any pecuniary or non-pecuniary interests from members regarding matters on the agenda.

No declarations of interest were received from members regarding matters on the agenda.

097⁽²⁵⁾ Minutes for Approval

- a) It was **resolved to approve** the minutes of the Parish Council Meeting held on 17-Jun-2025 and they were duly signed.
- b) It was **resolved to approve** the minutes of the Parish Council Meeting held on 15-Jul-2025 and they were duly signed.
- c) It was **resolved to approve** the minutes of the Extraordinary Parish Council Meeting held on 5-Aug-2025 and they were duly signed.

098⁽²⁵⁾ Finance

- a) It was **resolved to approve** a request from the new Clerk to approve a bank of up to 12 extra working hours, to allow her time to familiarize herself with matters pertaining to administration matters for the Council. (*Proposed by CJ, Seconded by AH*).
- b) It was **resolved to approve** the appointment of Cllr Oliver Baker as a new signatory for the Parish Council and to authorise online access to the Council's Unity Trust Bank Account. (*Proposed by CJ, Seconded by PH*).
- c) It was **resolved to approve** the September Monthly Accounts Statement and new invoices totalling £1,128.82 for online payment.
- d) It was **resolved to approve** the Q1 Budget Review to 30 June 2025.

099⁽²⁵⁾ Clerk's Report

No report was received as the new Clerk is still settling into the role.

100⁽²⁵⁾ Somerset Council Report

Cllr M Lovell's report was noted in his absence.

MINUTES OF THE PARISH COUNCIL MEETING

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101⁽²⁵⁾ **Emergency Plan (v1.0 Draft)**

Cllrs A Hargraves and O Baker gave an overview on the status of the Emergency Plan and it was **agreed** to hold an informal meeting to discuss how best to proceed with putting together a proposal for consideration at a future Parish Council Meeting (PCM).

102⁽²⁵⁾ **Working Group Updates**

a) **Flood Group** - Cllr P Hodge's update from the Flood Group was noted, in particular with reference to their request to extend the grant, due to eels in the river. Cllr A Hargraves requested that the group put together a proposal, with regard to the installation of an attenuation pond and possible land purchase, for consideration at a future PCM .

b) **Community Orchard Group** – It was noted that Cllr L Tully had nothing to report. It was further noted that the Council had now received the necessary written permission from Dinder Estates for the expansion of the orchard and to hold fund-raising events. Cllr P Hodge **agreed** to clarify the situation with the water supply. Cllr A Hargraves **agreed** to further discuss the installation of stockproof fencing and also requested that Cllr L Tully clarify what maintenance had taken place this year and the situation with regard to the ownership of sponsored trees.

c) **Play Area Group** – No update report was received from Cllr B Gudzelak.

103⁽²⁵⁾ **Updates on Actions From Last Meeting**

No update on actions was received. Cllr A Ford asked for an update on the new noticeboards and Cllr C Jackson advised that work on them would start in October 2025.

104⁽²⁵⁾ **Matters of Report – Items for Next Agenda**

The Clerk noted matters requested for inclusion on the next agenda.

105⁽²⁵⁾ **Next Parish Council Meeting (PCM) Date**

The date of the next PCM was noted as Tuesday 21 October 2025 in the Church Rooms.

106⁽²⁵⁾ **CONFIDENTIAL - Personnel Matters**

The Council **resolved to approve** to exclude members of the public and press under provisions of the Local Government Act 1972 Sch.12a, Section 3 to discuss the appointment of a Line Manager for the Clerk and it was **resolved to appoint** Cllr C Jackson to the role (*Proposed by AF, Seconded by OB*).

Meeting ended at 20:23

Chair..... Date.....