

Minutes of the Parish Council Meeting

held on Tuesday 21 October 2025 at 7.00pm in the Church Rooms

Those present were noted as Cllrs A Hargraves (Chair), O Baker, A Ford, P Hodge, C Jackson and L Tully. Also present were L Roslyn (Parish Clerk) and 3 members of the public.

107⁽²⁵⁾ Public Forum Session

It was noted that the Clerk had responded, by email, to a number of questions raised by a resident before the meeting. Further matters raised included the sponsored trees at the Orchard, a suggestion that responsibility for the Orchard could be transferred to a board of trustees and the damaged notice board in Boards Lane – Cllr C Jackson advised that the Council had agreed to remove it and it would not be replaced.

108⁽²⁵⁾ Apologies and Reasons for Absence

Apologies were received from B Gudzelak (holiday). It was also noted that Somerset Cllr M Lovell had sent his apologies.

109⁽²⁵⁾ Declarations of any pecuniary or non-pecuniary interests from members regarding matters on the agenda.

No declarations of interest were received from members regarding matters on the agenda.

110⁽²⁵⁾ Minutes for Approval

It was **resolved to approve** the minutes of the Parish Council Meeting (PCM) held on 16 September 2025 and they were duly signed.

111⁽²⁵⁾ Finance

- a) It was **resolved to retrospectively ratify** the appointment of Cllr Ben Gudzelak as a signatory for the Parish Council.
- b) It was **resolved to approve** the appointment of the Parish Clerk as the Service Administrator for the Council's Unity Trust Bank Account.
- c) It was **resolved to approve** the October Monthly Accounts Statement and new invoices totalling £855.56 for online payment. It was **noted** that the Clerk would prepare a budget forecast to present at the next PCM.

112⁽²⁵⁾ Clerk's Report

The Clerk gave a verbal report which included access issues on the bank account having now been resolved and her request to her Line Manager to develop an action plan and the extra hours this will require.

113⁽²⁵⁾ Somerset Council Report

Cllr M Lovell's report was noted in his absence. Cllr L Tully raised a point about the lack of information on funding/costings for the consultants Somerset Council have appointed.

114⁽²⁵⁾ Working Group Updates

- a) **Croscombe Flood Group (CFG)** - Cllr P Hodge's update report was noted.
 - i. **Attenuation Pond** – It was **resolved to support** a request from the CFG for them to go ahead with determining costs for the potential purchase of land and associated works to establish an attenuation pond to reduce the effect of flooding in Croscombe village.

- b) **Orchard Working Group (OWG)** - Cllr L Tully's update report was noted and it was **resolved to approve** an adapted Wassail to be held early-mid January 2026 and that it will be a community engagement event, not a fundraiser.
- i. It was **resolved to approve** expenditure of up to £40.00 for spray to protect trees planted in the Orchard (Budget Section Orchard B/F).
- c) **Play Area Group (PAWG)** - No update report was received from Cllr B Gudzelak.
- i. **Memorial Bench** – The request for a memorial bench to be placed on the playing field was **noted** and the Clerk advised that there was no procedure in place for this but she would liaise with Cllr B Gudzelak and Somerset Council on the matter. It was **further noted** that the bench had already been placed on the playing field.
- ii. **Anti-social Behaviour** – Cllr C Jackson **agreed** to monitor the situation with regard to safeguarding the play area and the east end of Fayreway from anti-social behaviour.

115⁽²⁵⁾ **Next Parish Council Meeting (PCM) Date**

The date of the next PCM was noted as Tuesday 18 November 2025 in the Church Rooms.

Meeting ended at 19:57

Chair..... Date.....