

CROSCOMBE PARISH COUNCIL

 clerk@croscombeparishcouncil.co.uk |  www.croscombeparishcouncil.co.uk |  07734 742977

Dear **Member of Crocombe Parish Council**

You are hereby summoned to attend an **Ordinary Meeting on Tuesday 3 February 2026 at 7.00pm** in the **Church Rooms, Church Street** to transact the following business.

The right for the public and press to attend a Parish Council Meeting is established under the Openness of Local Government Regulations 2014 as well the right to record, film and broadcast meetings. If anyone wishes to film, photograph, or audio record this public meeting, you must inform the Clerk at least 24 hours in advance to ensure obligations under the Data Protection Act, Human Rights Act, and other legislation are met.

By Order of Linda Roslyn, Parish Clerk & RFO
29 January 2026

AGENDA

157⁽²⁵⁾ **Public Forum Session**

15 minutes will be allowed for questions and comments from members of the public.

Parish Council meetings are open and members of the public and press are welcome to attend. Such entitlement does not include the right to speak except during the Public Forum, where each member of the public is entitled to speak once on issues affecting the Parish. Any questions asked shall not require a response or debate. The Council may wish to consider the matter in more detail at a later date before making a full response. (Please see the Council's Standing Orders for further information – available on the website or on request from the Parish Clerk).

158⁽²⁵⁾ **Apologies and Reasons for Absence.**

159⁽²⁵⁾ **Declarations of any pecuniary or non-pecuniary interests from members regarding matters on the agenda.**

160⁽²⁵⁾ **Minutes for Approval**

To approve and sign the minutes of the Parish Council Meeting (PCM) held on 20 January 2026.

161⁽²⁵⁾ **Finance**

- a) To approve expenditure up to £120.00 for timber and postcrete for the installation of the noticeboard at the Orchard (budget section Orchard B/F).
- b) To approve the February Monthly Accounts and Budget Statement and new invoices to be authorised for online payment.

162⁽²⁵⁾ **Personnel Group**

To appoint 2-3 Councillors to work alongside the Clerk's Line Manager to handle personnel matters relating to the Clerk.

163⁽²⁵⁾ **Planning/Enforcement**

To note any planning/enforcement matters.

164⁽²⁵⁾ **Working Group Updates**

a) **Crocombe Flood Group (CFG)**

To receive an update from Cllr P Hodge.

b) **Orchard Working Group (OWG) –**

- i. To receive an update from Cllr L Tully.
- ii. To approve the donations of a bench and table, purchased with funds raised at the Ceilidh in December 2026, to be installed at the Orchard and to clarify ownership and maintenance responsibilities for them.

c) **Play Area Working Group (PAWG) -** To receive an update from Cllr B Gudzelak.

165⁽²⁵⁾ **Crocombe Burial Ground Field Rental**

To receive an update on this matter from Cllr L Tully.

166⁽²⁵⁾ **Ramblers 2026 Project**

To consider appointing a Councillor to coordinate the identification of unrecorded rights of way in Crocombe for possible inclusion in the Definitive Map.

167⁽²⁵⁾ **Somerset Council Report**

To note Cllr M Lovell's update report.

168⁽²⁵⁾ **Clerk's Report**

To receive the Clerk's Report.

169⁽²⁵⁾ **Annual Village Meeting 2026** *(formerly known as the Annual Parish Meeting)*

To consider a date, time and venue for the Annual Village Meeting and to appoint a Councillor to work with the Clerk to coordinate the event.

170⁽²⁵⁾ **Date and Venue of Parish Council Meetings**

To note the date of the next PCM as Tuesday 3 March 2026 in the Church Rooms.

171⁽²⁵⁾ **CONFIDENTIAL - Personnel Matter**

The Council to approve to exclude the Clerk, members of the public and press under provisions of the Local Government Act 1972 Sch.12a, Section 3 to consider a request from the Clerk and agree to advise her, in writing, of the Council's decision.