

## **CROSCOMBE PARISH COUNCIL**

BURIAL GROUND (Croscombe Cemetery)

THRUPE LANE

CROSCOMBE

WELLS

SOMERSET

### **RULES & REGULATIONS**

Telephone: 07734 742977

Regulations made by Croscombe Parish Council for the management, regulation and control of the Croscombe Cemetery. Pursuant to the local Authorities Cemeteries Order (1977) (204) and Local Government Act 1972 sections 214 (3) and 266 (2) for the management of its Cemetery.

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## **INTRODUCTION TO THE RULES**

All Local Authority managed cemeteries are subject to standards and conditions known as Cemetery Rules and Regulations. These are designed to inform all cemetery users of the aspects of the management of the cemeteries and the reasonable requirements applicable to them.

The regulations include the statutory requirements contained within the local Government Act 1972, the Local Authorities Cemeteries Order 1977 (LACO) and the Health and Safety at Work Act together with any other relevant legislation that governs this service.

Croscombe Parish Council, (CPC), reviews these Rules and Regulations annually and may make alterations in or additions.

## **HOURS OF OPENING**

- (1) The Burial Ground is open daily 8.00am until sunset
- (2) Enquiries regarding the Cemetery and Burials should be directed to the Croscombe Parish Clerk: -  
  
Email – [clerk@croscombeparishcouncil.co.uk](mailto:clerk@croscombeparishcouncil.co.uk)  
  
Telephone – 077347 42977
- (3) Interments may take place on weekdays, Monday to Friday inclusive between the hours of 10:am and 3:30pm, except Bank Holidays or by arrangement with the Parish Clerk.  
  
Interments at other times will only be permitted in cases of emergency certified by a Coroner or Medical Practitioner.

## **NOTICE OF INTERMENTS**

- (1) The Parish Clerk shall be responsible for accepting the purchase of an Exclusive Right of Burial and providing the purchaser with the Deed of Grant.
- (2) The Parish Clerk shall be responsible for accepting the notice of Interment for Burial in Croscombe Cemetery and ensuring that only one interment takes place at any one time.
- (3) The Parish Clerk shall visit Croscombe Cemetery with the Funeral Director or the Grave Digger, identify and mark the location of the grave.
- (4) The Parish Clerk shall be responsible for accepting and approving applications to erect memorials.

## **FEES AND PAYMENTS**

Fees and payments are available on application and on the CPC website at <https://croscombeparishcouncil.co.uk/croscombe-burial-ground/>.

## **CERTIFICATES**

The appropriate certificate for disposal issued by the Registrar of Births and Deaths or a Coroner's Order for a Burial must be given to the CPC in reasonable time.

## **INTERMENTS**

Please note that the undertaker is responsible for: -

- (1) The digging of the grave and the levelling of the grave within three months of the interment
- (2) The removal of surplus soil from the cemetery
- (3) Providing a marker on the grave clearly showing the name of the deceased

## **CONDUCT**

- (1) Children under 12 years of age will not be admitted to the burial ground except under the care of a responsible person.
- (2) Visitors must conduct themselves in a quiet and orderly manner and keep to the path except when visiting a grave.
- (3) Other than Guide Dogs for the Blind ALL DOGS MUST BE LEFT IN THE CAR PARK AREA.
- (4) Motor vehicles will be permitted to enter the car park if they are on burial ground business or for access to the grazing field.
- (5) Wreaths of cut flowers may be laid directly on graves or in a vase, but must be removed when they have withered.
- (6) All litter including dead flowers must be deposited in the bin provided or removed from the cemetery

## **EXHUMATIONS**

In addition to all consents required by law, arrangements for an exhumation must be made with CPC.

## **CREMATED REMAINS**

Cremated remains may only be interred in a previously purchased grave or in any area reserved for the purpose in the Burial Ground. No fee will be payable for permission to entrench cremated remains on a grave.

## **PLANTING OF GRAVES**

There will be no planting of graves as the whole area between headstones will be grass.

## **MEMORIALS**

- (1) Memorials may only be erected on graves for which Exclusive Right of Burial has been purchased.
- (2) Application for permission to erect memorials, cut inscriptions or carry out work on existing memorials must be submitted to the Clerk, together with drawings showing full dimensions and specifications.

## **MATERIALS**

- (1) The grave number shall appear on the rear of the memorial, one inch (2.5cm) above the base and characters are one inch high.

## **DIMENSIONS OF MEMORIALS**

HEADSTONES:	Must not exceed 2'6" in height and 2'3" in width and shall not be less than 3" in thickness.
FOUNDATION SLAB	Must not exceed 3'0" in width and 2'0" in length
MEMORIAL TABLET	Must not exceed 18" by 18"
FOUNDATION BASE	Must not exceed 22" by 22"
VASES	Must be sited by the headstone.

## **ERECTION OF MEMORIALS**

- (1) Foundation slabs or memorial tablets must rest below ground level.
- (2) All headstones must be dowelled or joggled into the base or a foundation slab not less than 3" thick.
- (3) Any monumental mason who removes a memorial for the purpose of carrying out an interment or any other purpose must refix the same within 9 months.
- (4) No hewing or dressing of memorials will be permitted within the burial ground and all materials shall be conveyed therein in a manner which will not cause nuisance nor damage to ground or paths. All refuse and materials must be removed in a like manner.

## **CONDITION OF MEMORIALS**

The council reserves the right to lay flat or make safe any memorial that has been identified as unsafe and/or likely to cause injury or to remove any memorial that has become or is likely to become dangerous or which is in a derelict or unsightly condition. The Council will take all reasonable steps to contact the grave owner before taking such action.

## **ALTERATION OF MEMORIALS**

No memorial shall be altered or interfered with after it has been erected in the cemetery according to the design submitted and approved by the Council, nor shall any additional inscription be cut thereon without the consent of the Council. A request must be submitted to the Council and accompanied by all fees before the work is commenced.