


CROSCOMBE PARISH COUNCIL

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Dear Member of Croscombe Parish Council

You are hereby summoned to attend an Ordinary Meeting on Tuesday 7th April 2026 at 7.00pm in the Church Rooms, Church Street to transact the following business.

The right for the public and press to attend a Parish Council Meeting is established under the Openness of Local Government Regulations 2014 as well the right to record, film and broadcast meetings. If anyone wishes to film, photograph, or audio record this public meeting, you must inform the Clerk at least 24 hours in advance to ensure obligations under the Data Protection Act, Human Rights Act, and other legislation are met.



Tony Jay, Locum Parish Clerk
30th March 2026

AGENDA

- 190/25 Public Forum Session
15 minutes will be allowed for questions and comments from members of the public.
Parish Council meetings are open, and members of the public and press are welcome to attend. Such entitlement does not include the right to speak except during the Public Forum, where each member of the public is entitled to speak once on issues affecting the Parish. Any questions asked shall not require a response or debate. The Council may wish to consider the matter in more detail at a later date before making a full response. (Please see the Council's Standing Orders for further information – available on the website or on request from the Parish Clerk).
- 191/25 To receive and approve apologies and reasons for absence.
- 192/25 To receive declarations of any pecuniary or non-pecuniary interests from members regarding matters on the agenda.
- 193/25 To approve the minutes of the meeting held on 3rd March 2026.
- 194/25 To note that a code of conduct complaint submitted to Somerset Council regarding Councillor T Hargraves has been investigated and not upheld.
- 195/25 To consider the procedure for the appointment of a new Parish Clerk, including the hours of work, salary to be offered and job description.
- 196/25 To note the amended Parish Council Asset Register.
- 197/25 To consider the agenda for the Annual Parish Meeting.
- 198/25 To note and receive comments on the minutes of the Croscombe Residents Meeting held on 15th March 2026.
- 199/25 To consider the engagement of a supplier to change the Parish Council's website domain and email addresses to gov.uk.

- 200/25 To note that all Parish Councillors must complete Data Protection training and to give authority to the Locum Clerk to arrange this training.
- 201/25 To approve the updated Community Flood Plan.
- 202/25 To consider the enhancement of the Orchard site.
- 203/25 To approve expenditure for future events to be held at the Orchard.
- 204/25 To consider the arrangement for public conveniences to be provided at events held at the Orchard.
- 205/25 To consider the location of the new notice board at the Orchard.
- 206/25 To receive an update of the progress of the Emergency Plan initiative.
- 207/25 To consider the renewal of the Cemetery field lease for animal grazing.
- 208/25 To consider the administration of WhatsApp groups used by Parish Councillors.
- 209/25 To receive an update on the Cemetery from Councillor A Ford.
- 210/25 To receive an update of the purchase of new noticeboards from Councillor Gudzelak.
- 211/25 To consider the replacement of the fencing of the cemetery field.
- 212/25 To approve expenditure of £148 for replacement defibrillator pads.
- 213/25 To receive and note Somerset Councillor Lovell's update report.
- 214/25 To approve the following payments

Payee	Detail	Amount
Tony Jay	Locum Clerk's expenses 25.2.26 to 28.3.26 including the purchase of a £10 phone top up voucher.	£892.92

- 215/25 To note any planning or enforcement matters.
- 216/25 To receive Working Group Updates
- a) Crocombe Flood Group
To receive an update from Councillor P Hodge.
- b) Orchard Working Group
To receive an update from Councillor L Tully.
- c) Play Area Working Group
To receive an update from Councillor B Gudzelak.
- 217/25 To note the date of the next Parish Council meeting as Tuesday 5th May 2026 in the Church Rooms.

End of agenda