

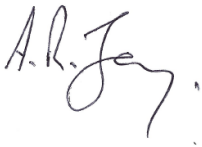
CROSCOMBE PARISH COUNCIL

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Dear Member of Crocombe Parish Council

You are hereby summoned to attend the Annual Parish Council Meeting on Tuesday 5th May 2026 at 7.00pm in the Church Rooms, Church Street, Crocombe to transact the following business.

The right for the public and press to attend a Parish Council Meeting is established under the Openness of Local Government Regulations 2014 as well the right to record, film and broadcast meetings. If anyone wishes to film, photograph, or audio record this public meeting, you must inform the Clerk at least 24 hours in advance to ensure obligations under the Data Protection Act, Human Rights Act, and other legislation are met.



Tony Jay, Locum Parish Clerk
28th April 2026

AGENDA

- 1/26 Public Forum Session
15 minutes will be allowed for questions and comments from members of the public.
Parish Council meetings are open, and members of the public and press are welcome to attend. Such entitlement does not include the right to speak except during the Public Forum, where each member of the public is entitled to speak once on issues affecting the Parish. Any questions asked shall not require a response or debate. The Council may wish to consider the matter in more detail at a later date before making a full response. (Please see the Council's Standing Orders for further information – available on the website or on request from the Parish Clerk).
- 2/26 To consider the election of the Chairman of the Council to serve until May 2027 and receive their declaration of office.
- 3/26 To consider the election of the Vice Chairman of the Council to serve until May 2027 and receive their declaration of office.
- 4/26 To receive apologies for absence.
- 5/26 To receive declarations of any pecuniary or non-pecuniary interests from members regarding matters on the agenda.
- 6/26 To approve the minutes of the Parish Council meeting held on Tuesday 7th April 2026.
- 7/26 To note the resignation of two Parish Councillors since the last meeting.
- 8/26 To receive and note the internal audit report.

- 9/26 To consider actions to be taken as detailed in the internal audit report for 2025-26.
- 10/26 To appoint an internal auditor for the 2026-27 financial year.
- 11/26 To approve the Certificate of Exemption on the Annual Governance Statement 2025-2026
- 12/26 To approve the Annual Governance Statement 2025 - 2026.
- 13/26 To approve the Annual Accounting Statements 2025 - 2026.
- 14/26 To appoint the members of the Staffing Committee.
- 15/26 To approve the confirmation of the dates for the period for the exercise of public rights as being 3rd June to 14th July 2026.
- 16/26 To consider the instructions of the Internal Auditor that council working groups should only operate on a temporary basis to deal with short term projects, and not to be permanent groups.
- 17/26 To approve the change of Parish Council website domain and email addresses to gov.uk and to appoint a company to make these changes.
- 18/26 To consider changing the Parish Council website provider.
- 19/26 To consider the Parish Council's biodiversity duty under the Environment Act 2021.
- 20/26 To receive an update on the Cemetery from Councillor A Ford.
- 21/26 To receive and note Somerset Councillor Lovell's update report.
The report is contained as an appendix at the end of the minutes.
- 22/26 To approve the following payments

Payee	Detail	Amount
Tony Jay	Locum Clerk's expenses	£
Harris and Harris	Professional charges	£778.20
ALCA	Advertising of Clerk vacancy	£50.00
Do the Numbers	Internal Audit fee	£190.00
SALC	Annual membership of SALC and NALC	£303.55
ICCM	Annual membership fee	£110.00

- 23/26 To note any planning or enforcement matters.

24/26 To receive Working Group Updates

- a) Crocombe Flood Group
- b) Orchard Working Group
- c) Play Area Working Group

25/26 To note the date of the next Parish Council meeting as Monday 1st June 2026 in the Church Rooms.

End of agenda